

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
PDC
10055 Slater Avenue
Fountain Valley, CA 92708

February 26, 2026
3:30 p.m.

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice- Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, January 22, 2026** *Action*
(Attachment #1)
4. **Minutes, Annual Organization Meeting of the Board of Trustees, December 11, 2025** *Information*
(Attachment #2)
5. **Minutes, Regular Meeting of the Board of Trustees, January 15, 2026** *Information*
(Attachment #3)
6. **Minutes, Special Meeting of the Board of Trustees, January 26, 2026** *Information*
(Attachment #4)
7. **Director's Report** *Information*
8. **Commissioner's Comments** *Information*

9. Public Comments

Information

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

10. Certification of Eligibility Lists

Action

Audio Visual Communications Repair Technician, Maintenance & Operations Supervisor, Food Services Worker, Preschool Assistant, Transportation Supervisor
(Attachments #5)

PERSONNEL

11. Job Announcements

Information

(Attachments #6)

FINANCIAL

Nothing at this time.

CLOSED SESSION

12. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

13. The next meeting of the Personnel Commission will be:

**March 26, 2026
3:30 p.m.
Board Room**

ADJOURNMENT

14. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF JANUARY 22, 2026**

DATE: February 19, 2026

Attached for your approval are the minutes of the Personnel Commission regular meeting of January 22, 2026.

RECOMMENDATION

The Personnel Commission approve the minutes of the January 22, 2026 Personnel Commission regular meeting.

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting
MINUTES
January 22, 2026
3:30 p.m.

Mr. Mullin called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mrs. Carol Davis led the Pledge of Allegiance. Present for the entire meeting:

Mr. Tony McCombs, Chairperson - Absent
Mr. William Mullin, Vice Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. Mullin noted for the record that Mr. McCombs was not in attendance and the automatic second was introduced for the meeting. Mrs. Carol Davis moved to approve the agenda as presented. Mr. Mullin stated that the automatic second was invoked. The motion carried.

Introduction of Guests

No guests were in attendance.

Introduction of Staff

Staff in attendance was Ms. Danette Madison. Mrs. Carmen Serna advised the Personnel Commission that Ms. Cathie Abdel, Assistant Superintendent of Personnel, was completing a task for the Board of Trustees and she hoped to attend the meeting.

Minutes, Regular Meeting of the Personnel Commission, December 18, 2025

Mrs. Davis moved to approve the Minutes as presented. Mr. Mullin used the automatic second. Motion carried.

Director's Report

Mrs. Serna shared with the Personnel Commission that she could not believe it was already the end of January. She shared that it had been a very busy couple of weeks in Personnel due to resignations and retirements. She thanked Ms. Lisa O'Cain, Ms. Anisha Khatri, and Ms. Danette Madison. She explained that for the last week, every day there was exams to proctor, QAI interviews, final interviews, onboarding of new hire employees, etc. As an example, she shared that on January 22nd, there was oral interviews for Audio Visual Communications Repair Technician, an exam for seventeen candidates, Transportation Dispatcher final interviews, and Instructional Assistant Special Education QAIs.

Mrs. Serna stated that Personnel was in a better place as the key positions that were open specifically Transportation Dispatcher and Transportation Supervisor were nearing the end of the hiring process. She shared that the Transportation Dispatcher position was going to be offered after the Personnel Commission meeting and the Transportation Supervisor position, that was being vacated by Jennifer Hamilton-Hawes on January 30, 2026 was in progress. She also shared that it was anticipated that the filling of the Maintenance & Operations Supervisor position would be announced shortly.

Mrs. Serna shared with the Personnel Commissioners a copy of *Be in the Know* which is produced by Ms. Joy Moyers, Executive Assistant/Public Information Officer. She shared that the newsletter shared information for events and important information. She noted that the newsletter is shared with the community as well as parents.

Mrs. Serna provided a copy of the latest Personnel Report provided to the Board of Trustees as an overview of the hiring. She noted that the Personnel Commission should anticipate seeing additional names on the next report due to the number of vacancies. Mrs. Serna reiterated the notification process used for alerting current Classified employees of vacant positions was by distributing a PDF called Classified HR Openings. It provided all Classified open positions regardless if it was a substitute or permanent position, classification, pay, deadline to apply, number of hours, and all the details for the posting. In addition, information for current employees interested in a transfer and the procedures. Many employees had expressed appreciation for the process as it was easier for them to access. Mrs. Serna reiterated the job postings that were in the agenda were for the vacancies for Transportation – bus aides, bus drivers; Instructional Assistants – Special Education; and a new retirement from Courreges Elementary for Renee Blue, Office Assistant. Ms. Blue was a fabulous Office Assistant! Personnel was currently recruiting for that position and mentioned there had not been vacancies for School Office Manager or Office Assistant positions and that was something to be proud of. She shared that was a sign that the office staff was remaining stable. People were happy where they were at and Mrs. Serna anticipated approximately 150 applications would be received for the one Office Assistant position. Ms. Madison shared there were ninety-one applications received so far and the posting was still open for Office Assistant.

Mrs. Serna stated she looked forward to presenting the Personnel Commission Annual Report.

Commissioners' Comments

Mrs. Davis thanked Mrs. Serna for the work she does.

Mr. Mullin also thanked Mrs. Serna and Ms. Danette Madison for the work they have done and that the entire District has benefitted fantastically. He stated things have been running so well and so many things had happened, things they may not be aware of, and it means Personnel was doing the job well. Mr. Mullin mentioned he noticed posters in the housing tracks of Fountain Valley, that Edison High School was having open houses and advertising to new students.

Public Comments

None were received.

ADMINISTRATION

Personnel Commission 2024 – 2025 Annual Report Reading and Approval

Mrs. Serna expressed her most sincere appreciation for the Personnel Commission. As an Administrator, her position was to oversee and to continue the pattern of excellent service for students and staff. She continued by explaining that there was trust and knowledge that if there was an issue, she could bring it to the Commission without hesitation. Mrs. Serna appreciates the collaboration with FVSD and the Personnel Commission. She shared that FVSD and the Personnel Commission have trust and teamwork. She expressed she was extremely lucky to have the Personnel Commission.

Mrs. Serna reviewed the 2024-2025 Personnel Annual Report. She shared the report is distributed to stakeholders, which included, Superintendent, Board of Trustees, Principals, and uploaded to the FVSD website. She shared that the annual reports had evolved from a tri-fold document to a more elaborate report version. The Annual Report shared all the wonderful things Personnel was responsible for.

Mrs. Serna proceeded to review the Annual Report with the Commission. She stated FVSD was a Merit based District and it was important to comply with the Merit System. She shared that the report contained a synopsis of what the Personnel Commission was responsible for, their current terms, and biographies for each Commissioner. The report provided the Personnel Commission regular meeting schedule for the 2024-2025 school year. Mrs. Serna explained the purpose for special Commission meetings was for emergency situations that needed Commission attention and approval. For the 2024-2025 school year, no special meetings were necessary. She reminded them that in 2023-2024, there was a need for two special meeting due to job description revisions. She continued with the Annual report, stating that the staff function of the Commission was to approve recommendations, such as, salary changes, but the Board of Trustees approved the salary change. The Commission sets the foundation. Mrs. Serna shared that when people had questions about the processes or the differences between the Personnel Commission and the Board of Trustees', she would refer to the Annual Report to help explain the processes and responsibilities. The Annual Report stated the Personnel Department staff were Ms. Danette Madison, Confidential Classified Personnel Technician and Ms. Lisa O'Cain, Personnel Technician.

The next section of the Annual Report contained a comparison of the different actions taken by the Personnel Commission that were then forwarded to the Board of Trustees for approval. The comparison appeared similar and it showed a large number of new hires, mainly due to the ELOP program. We were consistently hiring for the program because the program was consistently replacing vacancies. Mrs. Serna expressed joy over promotions of employees. She shared just that afternoon for the new Transportation Dispatcher position, an offer was accepted and it was a promotion. She said that FVSD was growing its own Classified personnel within and demonstrated that the employees earned the promotion. The twelve promotions noted in the report was a testament that the promoted employees know that FVSD was a great place to work and the employee understood that opportunities for development were available.

Summer employment remained steady due to the Special Education program that continued to grow, during the regular school year as well as summer school. She stated the program may be decreased in the future for the Intervention program (general education). Mrs. Serna shared the summer program would continue this year.

Reclassifications were the next section within the Annual Report. Mrs. Serna shared that they were a good process and not having any to report for the 2024-2025 year, meant that the District was doing a good job ensuring Classified employees were not performing duties outside of their job description, without Personnel being aware, for a period of more than two years. Meaning that Personnel recognized that there was personnel working outside of their duties for a period of more than two years, which then required a review of their job description and determined if a reclassification was required. Mrs. Serna stated working with Ms. Cathie Abdel, Assistant Superintendent, Personnel, have a successful routine working together that included a focus on ensuring employees were performing duties within their job description. She clarified that there were working out of class assignments, but those were temporary changes. She provided the reclassification example of an Office Assistant being reclassified to a School Office Manager or Administrative Assistant.

Transfers were next in the Annual Report. The district always had transfers mainly due to the ESP program and Special Education due to program and student needs. Typically, office staff are not transferred.

Typically, there are increase of hours, but mainly due to the ELOP program. Hours are not generally increased for other positions unless there is prior approval.

Last year, there were ten retirements. She also reviewed the numbers for probationary employees which was similar to the previous year. She covered the number of Classified substitute and regular employees. She also shared the total number of applications received for any job posting made for the fiscal 2024-2025 year, July 1, 2024 through June 30, 2025.

Mr. Mullin stated he reviewed the report and had the thought somebody had been awfully busy. He stated a lot of that information was provided monthly and he didn't recognize the large numbers until the Annual Report. He stated Personnel is doing what they were supposed to doing, better than "supposed to be doing" because it wasn't something the Personnel Commission had to worry about.

Mrs. Davis commented the numbers were really great to see.

Mrs. Serna had a big shout out for the Payroll and Insurance/Benefits Departments for their hard work for all the hirings and processing for new personnel. Payroll and Benefits are all within Personnel which was a huge blessing that allowed for teamwork and a cohesive unit. Any time an issue came up, the team was able to discuss and resolve.

Mrs. Serna provided additional explanation for the Established Eligibility Lists portion of the Annual Report.

Job Classification Revisions was important to have a focus on and where Mrs. Serna has a big role with. If she noticed a trend with hiring for a position, for example possibly Preschool. She needed to review the job description, review the pay, and how was it comparing with the market. She stated it was a red flag for her that noted there was continuous issue with filling the position numerous times. She reminded them that in previous years, there was an extreme difficulty filling the ESP Coordinator positions. She said it was due to it being a complex position that required later hours and was difficult for many people. She said that was a prime example where the Extended School Program needed to be reviewed to determine if the pay and duties were within the market and an opportunity to review and changes were made.

Mrs. Serna reviewed the years of service for the 2024-2025 school year, stating the majority fell between five – twenty years of service with one for thirty years, and one for thirty-five years of service.

Lastly, the professional organizations Personnel was a part of were California School Personnel Commissioners Association, EdJoin, and CODESP.

Mr. Mullin asked if there was a motion to accept the Fountain Valley Personnel Commission Annual Report for 2024-2025 school year. Mrs. Davis moved. Mr. Mullin invoked the automatic second. Motion carried.

Certification of Eligibility List

Mrs. Davis motioned to approve the eligibility list for Extended School Program Assistant as presented. Mr. Mullin invoked the automatic second. Motion carried.

Mr. Mullin mentioned that it was a large merged eligibility list and he was not used to seeing that many on a list. Mrs. Serna explained that candidates were maintained on the eligibility list until it expired. Some candidates maintain another position with the District, but if their circumstances changed, they would be eligible for a position with ESP. Many ESP substitutes hold positions with upwards of twenty-eight hours per week and only allows for staff to work less than 11 hours and many ESP positions start with a minimum of 12 hours. When the ELOP program started there were 11-hour positions that were available; So, the eligibility list continued to grow and a new eligibility list will be presented at the next Personnel Commission meeting. Mrs. Madison added many candidates on the eligibility list had been hired into ESP Assistant positions.

PERSONNEL

Mr. Mullin asked Ms. Madison to provide an update regarding the job announcements. Ms. Madison shared that the Office Assistant position had ninety-one applications received and the position was still open until January 30, 2026. She noted that the Instructional Assistant ABA posting had five applications. Bus Aide posting had four applications received. She noted that the Transportation positions were pending due to all the changes of personnel in Transportation. Specifically, the hiring of a new Transportation Supervisor and a

Transportation Dispatcher. If there were promotions offered, there would be a domino effect and a need to back fill their positions.

Mrs. Davis asked for clarification of Special Education Bus Aides and their recent hiring. Mrs. Madison explained there were five hired in December; however, one resigned after Winter break and needed to be filled.

FINANCIAL

Nothing at this time.

CLOSED SESSION

No closed session was required.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:
February 26, 2026, at 3:30 p.m.
PDC

ADJOURNMENT

The January 22, 2026, regular meeting of the Personnel Commission adjourned at 4:06 p.m.

Mr. McCombs, Chairperson

Mr. Mullin, Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES ANNUAL ORGANIZATION MEETING OF DECEMBER 11, 2025**

DATE: January 9, 2026

Attached for your information is the minutes of the Board of Trustees Annual Organization meeting of December 11, 2025.



**FOUNTAIN VALLEY
SCHOOL DISTRICT**
Board of Trustees Meeting

Annual Organizational Meeting - Dec 11 2025 Minutes

Thursday, December 11, 2025 at 5:00 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 5:00 P.M.

1. Roll Call
 - Sandra Crandall, President
 - Dennis Cole, President Pro Tem
 - Phu Nguyen, Clerk
 - Ashley Ramirez, Member
 - Steve Schultz, Member

B. APPROVAL OF AGENDA

1. Agenda for December 11, 2025, Regular Board of Trustees Meeting

ACTION:

Moved by: Dennis Cole

Seconded by: Steve Schultz

Carried 5-0

C. PUBLIC COMMENTS ON CLOSED SESSION AGENDA

D. CLOSED SESSION

1. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5

2. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
3. Pupil Personnel: Education Code 35146
4. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
5. Public Employee Performance Evaluation: Government Code Section 54957 and 54957.1 The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

E. CALL TO ORDER- 6:00 P.M.

1. Pledge of Allegiance led by Mr. Nguyen

F. REPORT OF CLOSED SESSION

1. The Board President will report out on action taken if any.

G. RECOGNITION/ANNOUNCEMENT

1. Through the Eyes of a Student
It is the interest of the Board of Trustees to learn our students' perspectives of our schools as experienced and shared by them.
Mrs. Crandall read the words of Parker Corey, Courreges 2nd grader.

H. SPECIAL PRESENTATION

1. Recognition of Outgoing President Sandra Crandall
The Board of Trustees recognized and thanked outgoing Board President Sandra Crandall for her leadership this past year. The Board of Trustees will join staff and the community in celebrating the successes of 2025 in the Fountain Valley

School District under her leadership.

I. STAFF REPORTS

1. First Interim Report Presentation (Written and Oral)
Assistant Superintendent, Business, Isidro Guerra and Director, Fiscal Services Pooja Shah will present and review with the Board of Trustees the First Interim Report for the Fountain Valley School District.

J. BOARD MEMBER REPORTS

Mr. Cole attended Fulton Middle School's Band and Orchestra Concert, where Director Jeremy LaMantia noted the program is the largest in his 11 years, with more than 100 students participating in music electives. Mr. Cole remarked on the impressive scale of the performance and the high quality of the student musicianship. He also attended the Fountain Valley City Tree Lighting, where the district's three middle school choirs performed, and a Schools Foundation meeting highlighting the organization's continued support of FVSD.

Mr. Nguyen reported attending the Superintendent-Parent Council meeting, where he shared updates with PTA/PTO presidents on the Board's work since the previous meeting. He thanked Dr. Stopp and district principals for engaging with parents and the community regarding fifth-grade overnight trips. He also noted attending the Winter Sing-Along at Courreges and the Fountain Valley Tree Lighting at the City's Recreation Center.

Mrs. Ramirez attended several student and community events, including Talbert's drama performance *Land of Oz*, the Rotary Ian Collins Most Improved Student Award recognition, Special Persons Day at Newland, Talbert's standing-room-only instrumental concert, Courreges' Winter Sing, the Fountain Valley Tree Lighting featuring performances by the district's three middle school choirs, and Masuda's drama performance *Six Ways to Survive the Holidays*. She thanked choir directors Elena MacDonald and Sarah Hughes for their work and noted her appreciation for the hospitality provided at the Tree Lighting. Mrs. Ramirez concluded by expressing gratitude to her fellow Board members and shared how fortunate she feels to serve alongside them.

Mr. Schultz attended the swearing-in of the new Fountain Valley Mayor, Jim Cunneen, a former FVSD Board Trustee who was also in attendance at

the meeting, and expressed appreciation for the Mayor's kindness initiative. He noted the opportunity to meet with Dr. Spiratos and Dr. Gargus to discuss FVSD homework policies and emphasized the importance of ensuring all students and community members feel welcomed and that they belong. Mr. Schultz concluded by wishing everyone a Merry Christmas and a Happy New Year.

Mrs. Crandall thanked her fellow Board members and district staff for their collaboration and responsiveness during her term as Board President, noting their shared commitment to the district and effective governance. She highlighted attending several community and student events with fellow Trustees, including the Hyundai turkey giveaway, Rotary Ian Collins Most Improved Student recognitions, and multiple student performances across the district, commending the talent, confidence, and joy displayed by students. She gave special recognition to Talbert's instrumental concert for its exceptional quality and student musicianship. Mrs. Crandall also reported attending a Schools Foundation meeting focused on community engagement efforts at the City Tree Lighting and noted participation in a CSBA policy update webinar covering interdistrict transfers, courses of study, and parental rights, emphasizing the importance of thoughtful consideration of policy guidance as it relates to the FVSD community.

K. PUBLIC COMMENTS

Community and staff members are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form *For Persons Wishing to Address the Board of Trustees* and give the form to the Public Information Officer/Executive Assistant to the Superintendent. Each speaker is limited to 3 minutes.

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

There were no requests to address the Board.

L. LEGISLATIVE ITEMS

1. Election of Board President for 2026

It is recommended that the Board of Trustees opens nominations and reaches consensus on a Board President for the calendar year 2026. Mr. Dennis Cole was elected.

Moved by: Sandra Crandall

Seconded by: Steve Schultz

Carried 5-0

2. Election of President Pro Tem for 2026

It is recommended that the Board of Trustees opens nominations and reaches consensus on a Board President Pro Tem for the calendar year 2026. Mr. Phu Nguyen was elected.

Moved by: Dennis Cole

Seconded by: Ashley Ramirez

Carried 5-0

3. Election of Board Clerk for 2026

It is recommended that the Board of Trustees opens nominations and reaches consensus on a Board Clerk for the calendar year 2026. Mr. Steve Schultz was elected.

Moved by: Phu Nguyen

Seconded by: Ashley Ramirez

Carried 5-0

4. Selection of Board Meeting Dates for 2026

Proposed Dates for 2026:

Closed	Open
Session	Session
Start	Start
Time	Time

January	15	5:00 p.m.	6:00 p.m.
February	12	5:00 p.m.	6:00 p.m.
March	12	5:00 p.m.	6:00 p.m.
April	16	5:00 p.m.	6:00 p.m.
May	14	5:00 p.m.	6:00 p.m.
June	11	5:00 p.m.	6:00 p.m.
June	18	5:00 p.m.	6:00 p.m.
July	DAR K	5:00 p.m.	6:00 p.m.
August	13	5:00 p.m.	6:00 p.m.
September	8	5:00 p.m.	6:00 p.m.
October	8	5:00 p.m.	6:00 p.m.
November	12	5:00 p.m.	6:00 p.m.
December	10	5:00 p.m.	6:00 p.m.
December	17	5:00 p.m.	6:00 p.m.

It is recommended that the Board of Trustees discusses and reaches consensus on the Board Calendar for 2026.

Moved by: Sandra Crandall

Seconded by: Steve Schultz

Carried 5-0

5. Selection of Representatives to County Committees, and Councils, and District Committees 2026

Background:

As part of the annual organizational meeting, the Board shall select board representatives to County committees, councils and various District committees. Alternates may be selected for some of the committees at the discretion of the board.

1. Nominating Committee/County Committee on School District Organization:

Meets once annually to elect members to the Orange County Committee on School District Organization between October 1 and December 1 of each year. The Nominating Committee is composed of 1 Board member from each of Orange County's 31 districts. Typically they meet during the Annual Joint Dinner meeting in October.

Representative: Sandra Crandall

Alternate: Steve Schultz

2. Health and Wellness Committee:

Led by Food Services Director Suzanne Brown and meets twice annually in the afternoon, in the fall and spring. Focus on Health and Wellness in the FVSD.

Representative: Dennis Cole

Alternate: Steve Schultz

3. HB City and School Districts Committee:

Meets once quarterly in the afternoon and includes one Board representative along with the superintendent for each of five local districts. Meets with the Mayor and representatives from the City of Huntington Beach.

Representative: Ashley Ramirez

Alternate: Phu Nguyen

4. District Audit Committee:

Meets with District auditor once annually; meeting time is flexible based on Trustee schedule.; typically during business hours.

Representative: Phu Nguyen

Alternate: Ashley Ramirez

5. Superintendent Parent Council (SPC):

Meets third Wednesday of the month at 9:00 a.m. SPC includes the PT president from each site along with two Board representatives and Superintendent.

Representative: Phu Nguyen

Alternate: Sandra Crandall

6. Fountain Valley Schools Foundation:

Meets the first Monday of each month at 12:00 p.m. and includes two representatives from the Board of Trustees.

Representative: Dennis Cole

Alternate: Sandra Crandall

It is recommended that the Board of Trustees opens for discussion and reaches consensus on board representation on County Councils and District Committees for 2026.

Moved by: Dennis Cole

Seconded by: Ashley Ramirez

Carried 5-0

M. CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS

1. Minutes of November 13, 2025 Board of Education Meeting
[Board of Trustees Regular Meeting - Nov 13 2025 - Minutes - Html](#) 

2. Certificated Personnel Items

Background:

Approval of the consent calendar will approve the Certificated Personnel items, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Personnel Services

Recommended Action:

Approval/Ratification of the Certificated Personnel items.

Attachments:

[Certificated Personnel Items - 2025-12-11.docx](#) 

3. Classified Personnel Report

Background:

Approval of the consent calendar will approve the Classified Personnel Report, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Human Resources

Recommended Action:

Approval/ratification of the Classified Personnel Report

Attachment:

[Classified Personnel Report 12-11-2025.pdf](#) 

4. Ed. Services Personnel Items

Background:

Approval of the consent calendar will approve the Educational Services Personnel items, including various actions required to meet the district's needs.

It is necessary to process various personnel actions to meet

staffing and operational needs. Compensation for personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Educational Services

Recommended Action: Approval/Ratification of the Educational Services Personnel items.

Attachment:

[Educational Services Personnel Items 2025 DEC 11 REVISED.pdf](#) 

5. Donations

Donations received by the District or school site are sent to the Business Services Department, and must be approved by the Board of Trustees, before the funds can be deposited into the appropriate account.

Attachments:

[Donations.pdf](#) 

6. Approve/Ratify Purchase Orders

Background:

Purchase orders have been processed in accordance with the rules and regulations of the Board of Trustees and applicable legal requirements of the State of California.

Submitted by:

Business Services

Attachments:

[PO CHANGE REPORT 10-29-25 thru 11-21-25.pdf](#) 
[PO REPORT 10-29-25 thru 11-21-25.pdf](#) 

7. Warrants

Background:

In order for vendors to be paid, the County School Claims Office requires all vendors' checks to be approved by the Board of Trustees.

Submitted by:

Business Services

Attachments:

[12.11.25 Board Report.pdf](#) 

8. Budget Adjustments & Transfers

Background:

Education Code Sections 42600, 42601, 42602, and 42610 address conditions for budget transfers and revisions. Based on these code sections, the oversight agency of the District requires that all budget adjustments and budget transfers be approved at official meetings of the District’s Board of Education prior to submitting them to the County Superintendent of Schools for approval.

Submitted by:

Business Services

Attachments:

[Budget Adjustments-for board meeting 12.11.25.pdf](#) 

[Budget Transfers-for board meeting 12.11.25.pdf](#) 

9. Approve 2025-26 First Interim Report

Background:

School districts are required to complete two interim financial reports during a fiscal year: one as of October 31 and one as of January 31. The First Interim Report presents the results of actual financial operations through October 31 and the projected budget for the fiscal year for all District funds. A three-year projection for the General Fund is also included. The District is required to certify its financial outlook as Positive, Qualified, or Negative and submit it to the Orange County Department of Education. Board Members received a copy of the complete First Interim Report in the required State format, along with a descriptive narrative and comparative financial projections, and will be available on the District’s website for review after Board approval.

Submitted by:

Business Services

Recommended Action:

It is recommended that the Board of Trustees approve the First Interim Report for fiscal year 2025-26 with a Positive Certification. Per State guidelines, a positive certification

indicates that, based on current projections, the District will meet its financial obligations for the current and subsequent two fiscal years.

Attachment:

[2025-26 FI Report.pdf](#) 

10. Williams Uniform Complaint Quarterly Report Q1: Jul 1- Sep 30

Background:

The Orange County Department of Education is requesting the report of uniform complaints received in your district per the requirements of Education Code section 35186(d).1 This is a reporting requirement for all school districts and county-operated programs.

Recommended Action:

It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the first quarter of the 2024-25 year and approves its submittal to the Orange County Department of Education.

Submitted by:

Superintendent's Office

Attachments:

[UCP Report Form District 2025-26 \(Q1\) FVSD.pdf](#) 

11. Approval of Comprehensive School Safety Plans for Courreges Elementary, Cox Elementary, Tamura Elementary, Masuda Middle School, and Talbert Middle School for the 2025-26 School Year

Background:

In accordance with California Education Code sections 32280–32289, each school is required to develop and maintain a Comprehensive School Safety Plan that addresses campus safety, emergency preparedness, and procedures for preventing and responding to potential threats or emergencies.

Comprehensive School Safety Plans outline strategies to ensure a safe and orderly learning environment, including:

- Assessment of current safety data

- Child abuse reporting procedures
- Disaster and emergency preparedness plans
- Policies for safe ingress and egress of pupils, parents, and school employees
- Rules and procedures on school discipline and safe school climate

Comprehensive School Safety Plans are developed, reviewed, and approved by School Site Councils prior to being presented to the Board of Trustees for approval. Plans for five schools are being presented for approval in November 2025. Plans for the remaining five schools will be presented for approval in December 2025.

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves the Comprehensive School Safety Plans of Courreges Elementary School, Cox Elementary School, Tamura Elementary School, Masuda Middle School, and Talbert Middle School for the 2025-26 school year.

Attachments:

[Courreges Elementary Comprehensive School Safety Plan 2025-26.pdf](#) 

12. Approval of Proposition 28 Visual and Performing Arts Plans for 2025-26 School Year

Background

In November 2022, California voters approved Proposition 28: The Arts and Music in Schools Funding Guarantee and Accountability Act (AMS). Proposition 28 provides an ongoing funding source to support Arts and Music education, which will vary in each fiscal year in an amount equivalent to 1% of the K-12 portion of Proposition 98 funding. Each school must submit an annual Proposition 28 Plan for Board approval, which must also be posted to the school district's website.

School Site Councils have reviewed and approved plans for FVSD's seven elementary and three middle schools.

Highlights of the school-level plans include (1) an itinerant art

teacher program to support all seven elementary schools, (2) a part-time Visual and Performing Arts coordinator position, (3) three elective periods per middle school, (4) funding to support additional duty hours for middle school productions outside of the school day, and (6) instructional materials to support music and arts programming at all sites.

Submitted By:

Educational Services

Attachments:

[25-26 Courreges Prop 28 Plan w Signatures.pdf](#) 

[25-26 Cox Prop 28 Plan w Signatures.pdf](#) 

[25-26 Gisler Prop 28 Plan w Signatures.pdf](#) 

[25-26 Newland Prop 28 Plan w Signatures.pdf](#) 

[25-26 Oka Prop 28 Plan w Signatures.pdf](#) 

[25-26 Plavan Prop 28 Plan w Signatures.pdf](#) 

[25-26 Tamura Prop 28 Plan w Signatures.pdf](#) 

[25-26 Fulton Prop 28 Plan w Signatures.pdf](#) 

[25-26 Masuda Prop 28 Plan w Signatures.pdf](#) 

[25-26 Talbert Prop 28 Plan w Signatures.pdf](#) 

13. Approval of Agreement with Brains and Motion Education (BAM!) for CSPP and ELOP Afterschool Programs

Background:

The Fountain Valley School District's Child Care Programs Department seeks to enter into an agreement with Brains and Motion Education (BAM!) to provide afterschool Expanded Learning Opportunities Program (ELOP) curriculum for the District's Extended School Program (ESP) sites at Cox, Oka, and Tamura.

The BAM! curriculum engages students through hands-on, inquiry-based learning experiences rooted in engineering and design thinking. Program offerings include:

- **MakerSpace – Toys** for grades 3–4, where students explore scientific concepts such as gravity and momentum through creative invention.

- **Engineering: Strawbees – Building with Biomes** for grades 5–6, where students construct biome- and animal-themed projects that promote problem-solving, collaboration, and innovative thinking.

These programs are designed to strengthen STEM skills while fostering creativity, teamwork, and a deeper understanding of how things work.

Fiscal Impact:

The total cost of the program is **\$9,360.00**, which will be funded through the ELOP budget within the Child Care Programs Department.

Recommended Action:

It is recommended that the Board of Trustees approve the contract between Brains and Motion Education (BAM!) and the Fountain Valley School District, effective for the 2025–2026 school year.

Submitted By:

Educational Services

Attachments:

[Fountain Valley BAM! 2026.pdf](#) 

14. Contract with California Department of Health Care Services for Local Educational Agency Medi-Cal Billing Option Program (LEA BOP) Provider Participation Agreement

Background:

The purpose of this Provider Participation Agreement (PPA) is to permit qualified Local Educational Agencies (LEAs) registered with Medi-Cal to participate as LEA Providers of services under California’s Medicaid Billing Option Program (LEA BOP). The mutual objective of the California Department of Health Care Services (DHCS) and the LEAs is to improve access to the services needed. This PPA sets out responsibilities relative to the LEA Provider’s participation in the LEA BOP.

Fiscal Impact:

FVSD will receive Medi-Cal reimbursement over an annual 4.5% fee per quarterly claim to School-Based Medi-Cal Administrative Activities (SMAA).

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approve the agreement between the California Department of Health Care Services and the Fountain Valley School District.

Attachments:

[LEA BOP Provider Participation Agreement \(PPA\).pdf](#) 

15. APPROVE/RATIFY NON-PUBLIC AGENCY CONTRACTS

Background:

Under current consortium budget agreements, any unfunded cost associated with a non-public school or non-public agency placement is a cost to the general fund of the resident district.

Submitted by:

Educational Services

Recommended Action:

It is recommended that the following non-public school/agency/contracts/addendums be approved, and the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Attachments:

[12-11-25 Board NPA-S Contracts Approval FVSD - B.pdf](#) 

N. SUPERINTENDENT'S REPORT/ NEW BUSINESS

Dr. Stopp commended the Board for its dedication and active participation in service to the district. She referenced recent Superintendent-Parent Council discussions regarding overnight trips and noted that she followed up with speakers from the previous Board meeting, inviting continued dialogue and thanking all involved for maintaining a respectful and cordial tone. Dr. Stopp also reported attending the ESP Soccer Tournament, organized by Mrs. Mona Green, and highlighted the significant amount of professional learning currently taking place across the district, including job-embedded collaboration among teachers. She noted attending Transitional Kindergarten professional development featuring guest speaker Kristy Miraz and expressed pride in the district's staff and community. Dr. Stopp concluded by wishing everyone a happy holiday

season.

O. CLOSED SESSION (IF NEEDED)

P. ADJOURNMENT

1. Meeting Adjourned at 8:24 pm
ACTION:

Moved by: Phu Nguyen

Seconded by: Dennis Cole

Carried 5-0

2. Next Meeting January 15, 2026

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF JANUARY 15, 2026**

DATE: February 20, 2026

Attached for your information are the minutes of the Board of Trustees regular meeting of January 15, 2026.



**FOUNTAIN VALLEY
SCHOOL DISTRICT**
Board of Trustees Meeting

Board of Trustees Regular Meeting - Jan 15 2026 Minutes

Thursday, January 15, 2026 at 5:00 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 5:00 P.M.

1. Roll Call
 - Dennis Cole, President
 - Phu Nguyen, President Pro Tem
 - Steve Schultz, Clerk
 - Ashley Ramirez, Member
 - Sandra Crandall, Member

B. APPROVAL OF AGENDA

1. Agenda for January 15, 2026 Regular Board of Trustees Meeting

ACTION:

Moved by: Phu Nguyen

Seconded by: Ashley Ramirez

Carried 5-0

C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

D. CLOSED SESSION

1. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

2. Pupil Personnel: Education Code 35146
3. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
4. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5
5. Public Employee Performance Evaluation: Government Code Section 54957 and 54957.1 The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

E. OPEN SESSION - 6:00 P.M.

1. Pledge of Allegiance by Mrs. Ramirez

F. REPORT OF CLOSED SESSION

1. The Board President will report out on action taken if any. No action was taken.

G. RECOGNITION/ANNOUNCEMENT

1. Recognition of Courreges Elementary School Students -- Lighthouse Leadership Awards
It is an interest of the Board of Trustees to recognize students who demonstrate leadership through the FVSD Guiding Principles: perseverance, citizenship, leadership, teamwork, integrity, respect, and love. The Board recognized seven outstanding students from **Courreges Elementary School**.
2. Recognition of Talbert Middle School Students -- Lighthouse Leadership Awards
It is an interest of the Board of Trustees to recognize students who demonstrate leadership through the FVSD Guiding Principles: perseverance, citizenship, leadership, teamwork, integrity, respect, and love. The Board recognized six

outstanding students from **Talbert Middle School**.

H. BOARD MEMBER REPORTS

Mrs. Crandall shared that she attended many of the district's winter-themed performances in December, including the combined middle school choir concert at Shoreline, the Masuda band performance at the Fountain Valley Historical Society, Christmas in the Gazebo, and the District's Central Office Pancake Breakfast.

She also attended the Rams Readers event at Gisler and the middle school volleyball tournament hosted at Fulton. Mrs. Crandall reported that she participated in a recent CSBA webinar on the California state budget, noting that the Legislative Analyst's Office and the Governor currently hold differing perspectives on the state's fiscal outlook.

Additionally, she attended the Rotary Club of Fountain Valley's Most Improved Student awards, where Finley from Fulton was the recipient. She noted that Dr. Stopp has assumed the role of master of ceremonies for this monthly recognition following the passing of Mr. Ian Collins.

Mrs. Ramirez expressed appreciation to Elena MacDonald and Sarah Hughes for the tremendous choir performances presented throughout December. She highlighted Fulton Middle School's drama production as a standout event, noting it was a first for teacher Jen Rehling and especially impressive as she both wrote and directed the play.

Mrs. Ramirez shared that she attended winter vocal concerts at Newland, Gisler, and Oka, as well as the District Central Office Winter Pancake Breakfast. She described the Coffee, Community, and Culture event, led by Dr. Spiratos and the bilingual team, as heartwarming. She also attended the middle school volleyball tournament hosted at Fulton and participated in the recent CSBA webinar on the state budget.

Mr. Schultz reported that he attended the combined middle schools and Fountain Valley High School choir concert. He thanked Dr. Stopp and Ms. Moyers for visiting his classroom to hear a guest poet and to see many former FVSD students now enrolled in his English classes at FVHS, where he teaches.

Mr. Schultz added that families' and students' experiences with homework continue to be of particular interest to him.

Mr. Nguyen shared that he enjoyed the district's winter performances, noting in particular the diverse and inclusive song selections that allowed students to experience and appreciate a wide range of musical traditions.

He attended the Masuda band and orchestra concert, the combined choir concert, and the joint Fountain Valley High School and FVSD performance held at the Calvary Santa Ana auditorium. He also visited the District Central Office Winter Pancake Breakfast.

As part of his board committee responsibilities, Mr. Nguyen attended the annual audit meeting with the firm Eide Bailly. He was pleased to report that the district received a clean, unmodified audit with no recommendations for changes and expressed appreciation to Mr. Guerra, Ms. Shah, and the entire financial team for their meticulous work.

Mr. Cole shared two highlights from the season. He attended the middle school and Fountain Valley High School combined choir concert, describing it as a fun and memorable holiday experience. He also greatly enjoyed the middle school choir concert held at the Shoreline auditorium, noting that the presence of the full Board of Trustees and leadership team made the event especially meaningful.

I. PUBLIC COMMENTS

Community and staff members are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form *For Persons Wishing to Address the Board of Trustees* and give the form to the Public Information Officer/Executive Assistant to the Superintendent. Each speaker is limited to 3 minutes.

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

There were no requests to address the Board.

J. LEGISLATIVE ITEMS

1. Consideration and Approval of Superintendent's Contract

BACKGROUND:

The following new contract for the employment of the

Superintendent is being considered for approval. The contract proposes to place Dr. Stopp on a salary schedule similar to other employees of the District.

Attachments:

[Stopp - CONTRACT - January 15, 2026.docx](#) 

Board of Trustees considers approval of employment contract for the position of Superintendent with Katherine Stopp, Ed.D., effective January 15, 2026.

Moved by: Steve Schultz

Seconded by: Sandra Crandall

Carried 5-0

K. CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS

ACTION: Approval of Consent Agenda Items

Moved by: Phu Nguyen

Seconded by: Ashley Ramirez

Carried 5-0

1. Minutes of December 11, 2025 Board of Education Meeting
[Annual Organizational Meeting - Dec 11 2025 - Minutes - Html](#)


2. Certificated Personnel Items

Background:

Approval of the consent calendar will approve the Certificated Personnel items, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Personnel Services

Recommended Action:

Approval/Ratification of the Certificated Personnel items.

Attachments:

[Certificated Personnel Items - 2025-12-11.docx](#) 

3. Management Team Policies

Background:

These Management Team Policies were last revised in 2019 and have been updated to align with current Education Code, labor laws, and best practices. The revisions do not change existing practice, have no fiscal impact, and are administrative in nature.

Submitted by:

Personnel Services

Recommended Action:

It is recommended that the Board of Trustees approve the revised Management Team Policies.

Attachments:

[Management Policies Revised -January 2026.pdf](#) 

4. Classified Personnel Report

Background:

Approval of the consent calendar will approve the Classified Personnel Report, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Human Resources

Recommended Action:

Approval/ratification of the Classified Personnel Report

Attachment:

[Classified Personnel Report January 15 2026.pdf](#) 

5. Donations

Donations received by the District or school site are sent to the Business Services Department, and must be approved by the Board of Trustees, before the funds can be deposited into

the appropriate account.

[Donations.pdf](#) 

6. Approve/Ratify Purchase Orders

Background:

Purchase orders have been processed in accordance with the rules and regulations of the Board of Trustees and applicable legal requirements of the State of California.

Submitted by:

Business Services

Attachments:

[PO CHANGE REPORT 11-21-25 thru 1-8-26.pdf](#) 

[PO REPORT 11-21-25 thru 1-8-26.pdf](#) 

7. Warrants

Background:

In order for vendors to be paid, the County School Claims Office requires all vendors' checks to be approved by the Board of Trustees.

Submitted by:

Business Services

Attachments:

[01.15.26 Board Report.pdf](#) 

8. Williams Uniform Complaint Quarterly Report Q2: Oct 1- Dec 30

Background:

The Orange County Department of Education is requesting the report of uniform complaints received in your district per the requirements of Education Code section 35186(d).1 This is a reporting requirement for all school districts and county-operated programs.

Recommended Action:

It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the first quarter of the 2025-26 year and approves its submittal to the Orange County Department of Education.

Submitted by:

Superintendent's Office

Attachments:

[UCP Report Form District 2025-26 \(Q2\).pdf](#) 

9. Consolidated Application - Winter Release 2025

Background:

Notification has been received from the California State Department of Education with regard to funding under the 2025-26 Consolidated Application winter release. The Consolidated Application is used by the California Department of Education to distribute categorical funds from various state and federal programs to school districts throughout California. The winter release of the application is typically released to Districts in February and contains the district's estimated entitlements for each eligible funded program.

Recommended Action:

It is recommended that the Board of Trustees approve transmittal of the Consolidated Application Winter Release 2025 Data Collection to the California State Department of Education.

Submitted by:

Business Services

Attachments:

[CONAPP 2025 Winter Release.pdf](#) 

10. Review and Approve the 2024-25 Financial Audit Report

Background:

The 2024-25 Financial Audit, completed by EideBaily is presented to the Board of Trustees for review and acceptance. The Audit Report includes financial statements, supplemental information, compliance statements, findings, and recommendations.

There are no restatements to the District's financial operating results ending June 30, 2025, and the audit received an unmodified opinion in Federal Awards, and State Compliance, the best possible certification. However, an audit finding

identified a discrepancy in the determination of student eligibility for free or reduced-price meals. The District did not consistently verify household-reported income against the published income eligibility guidelines. As a result, auditors determined that 11 students were incorrectly reported as eligible for free or reduced-price meals on the CALPADS Form 1.18 (Unduplicated Pupil Student List). This error will result in an estimated reduction of approximately \$7,383 in LCFF funding.

A copy of the Audit Report is available in the Business Services office for review.

Submitted by:

Business Services

Recommended Action:

It is recommended that the Board of Trustees receive and accept the 2024-25 Financial Audit.

Attachment:

[Fountain Valley School District 2025 Final Financial Statements.pdf](#) 

11. School Plans for Student Achievement

Background:

California Education Code (Section 64001) and the federal Every Student Succeeds Act require Single Plans of Student Achievement (SPSA) as a condition for accepting categorical funds, including Title I and Title III. The plans aim to consolidate school programs and create blueprints to improve academic achievement for all students. Fountain Valley School District's SPSAs are aligned with the Local Control Accountability Plan (LCAP) to provide coherence. The eight State Priority Areas (Basic Services, Implementation of State Standards, Course Access, Student Achievement, Other Student Outcomes, Parent Engagement, School Climate, and Student Engagement), which are components of the CA Schools Dashboard accountability system, also provide the framework for each school's SPSA.

Submitted by:

Educational Services

Attachments:

[Courreges 2025-26 SPSA.pdf](#) 

[Cox 2025-26 SPSA.pdf](#) 

[Fulton 2025-26 SPSA.pdf](#) 

[Gisler 2025-26 SPSA.pdf](#) 

[Masuda 2025-26 SPSA.pdf](#) 

[Newland 2025-26 SPSA.pdf](#) 

[Oka 2025-26 SPSA.pdf](#) 

[Plavan 2025-2026 SPSA](#) 

[Talbert 2025-26 SPSA.pdf](#) 

[Tamura 2025-26 SPSA.pdf](#) 

Recommended Action:

It is recommended that the Board of Trustees approves the 2025-26 the Single Plans for Student Achievement (SPSAs) for for the ten school sites in the Fountain Valley School District.

12. APPROVE/RATIFY NON-PUBLIC AGENCY CONTRACTS

Background:

Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district.

Recommended Action:

It is recommended that the following non-public school/agency/contracts/addendums be approved, and the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Submitted by:

Educational Services

Attachments:

[01-15-26 Board NPA-S Contracts Approval FVSD-B.pdf](#) 

L. SUPERINTENDENT'S REPORT/ NEW BUSINESS

Dr. Stopp thanked the Board for its continued support, noting that it inspires her to work even harder on behalf of students and staff.

Amid the many activities taking place across the District, she highlighted the recent middle school pep rallies and how they are another meaningful opportunity for students to step into leadership roles and build school spirit. She expressed appreciation for the Associated Student Body (ASB)

directors at the District's three middle schools — Jenny Rose, Kayla Cyrus, Elizabeth Sweet, and Ashley Sutherland — for their dedication to creating positive student experiences.

Dr. Stopp noted that the fields looked outstanding for the recent volleyball tournament and thanked Joe Hastie and his team for their work on the turf. She also recognized the coaches for fostering camaraderie among student-athletes and modeling teamwork.

She concluded by reminding the community that there will be no school on Monday in observance of the Martin Luther King Jr. holiday.

M. CLOSED SESSION (IF NEEDED)

No additional closed session was needed.

N. ADJOURNMENT

1. Meeting Adjourned at 7:39 pm

ACTION:

Moved by: Sandra Crandall

Seconded by: Phu Nguyen

Carried 5-0

2. Next Meeting February 12, 2026

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF JANUARY 26, 2026**

DATE: February 20, 2026

Attached for your information are the minutes of the Board of Trustees special meeting of January 26, 2026.



**FOUNTAIN VALLEY
SCHOOL DISTRICT**
Board of Trustees Meeting

Board of Trustees Special Meeting - Jan 26 2026 Minutes

Monday, January 26, 2026 at 4:00 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 4:00 P.M.

1. Roll Call

- Dennis Cole, President
- Phu Nguyen, President Pro Tem
- Steve Schultz, Clerk
- Ashley Ramirez, Member
- Sandra Crandall, Member

Absent:

- Steve Schultz

2. Pledge of Allegiance was led by Dr. Stopp.

B. APPROVAL OF AGENDA

1. Agenda for January 26, 2026, Special Board of Trustees Meeting

ACTION:

Moved by: Ashley Ramirez

Seconded by: Phu Nguyen

Carried 4-0

C. PUBLIC COMMENTS

Community and staff members are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form *For Persons Wishing to Address the Board of Trustees* and give the form to the Public Information Officer/Executive Assistant to the Superintendent. Each speaker is limited to 3 minutes.

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

There were no requests to address the Board.

D. WORKSHOP

1. The Board of Trustees reviewed and discussed the progress regarding the Next 5, specifically field and sprinkler rehabilitation, and facilities use programs, presented by Assistant Superintendent, Business Services, Isidro Guerra, and Maintenance & Operations Director, Joe Hastie.

E. ADJOURNMENT

1. Meeting Adjourned at 5:28 pm
ACTION:

Moved by: Sandra Crandall

Seconded by: Ashley Ramirez

Carried 4-0

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: February 19, 2026

Attached are the eligibility lists for:

Audio Visual Communications Repair Technician

Maintenance & Operations Supervisor

Food Services Worker

Preschool Assistant

Instructional Assistant Transitional Kindergarten

Extended School Program Assistant

Transportation Supervisor

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

Attachment #5

Eligibility List
Audio Visual Communications Repair Technician
Expires 01-22-2027

RANK	NAME
1	David Sanchez
2	Cris Briseno
3	Daniel Boules
4	Santiago Rocha
4	Maximillian Tommey

Eligibility List
Maintenance & Operations Supervisor
Expires 01-12-27

RANK	NAME
1	Guillermo Melendez
2	Gordon Llanos
3	Samuel Koser
4	Chris Toomey
5	Juventino Pliego
6	Brian Sadler
6	Brandon Gordon

**ELIGIBILITY LIST
Food Services Worker
Merged 02-04-2026**

RANK	NAME
1	Thuyco Pham
1	Kristen Johnson
2	Hope Corrales
3	Wida Srikusalanukuh
4	Elias Simjee
5	Ambrosia Brody
6	Jonathan Tran

**ELIGIBILITY LIST
Preschool Assistant
Merged 1-20-26**

RANK	NAME
1	Daniela Hoyle
2	Heidy Gutierrez
3	Vanessa Gibson
4	Isamar Juarez

ELIGIBILITY LIST
Instructional Assistant Transitional Kindergarten
Merged (01-27-26)

RANK	NAME
1	Holly Allison
1	Maya Basham
1	Raechel Costello
1	Nina Poredi
2	Rebecca Blair
2	Christina Green-Brooks
2	April Herczeg
2	Ellie Knox
2	Donna Manzanares
2	Cina Wilson
3	Stephanie Nguyen
4	Vanessa Gibson
4	Patricia Coponiti
5	Allison Blizzard
5	Heather Reid
6	Mihaela Cotociu
7	Denise Lang
8	Alexis Aguilera
9	Mickayla Sayre
10	Montserrat Contreras
11	Nicholas Holt

**Eligibility List
ESP Assistant
Merged (Updated 02-02-26)**

RANK	NAME
1	Jennifer Johnson
2	Alexis Kemp-Angier
3	Veronica Garcia
4	Connor Addison
5	Natalie Field
6	Jackson DeSousa
7	Hayley Brown
7	Michelle Martinez
7	Richard Paris
7	Andrew Hoerner
8	Sheila Lewis
8	Andrew Oliver
8	Marcus Castro
9	Abraham Nguyen
10	Wendy Addison
10	Jacob Castillo
10	Joanne Raymond
10	Jacqueline Rivera
10	Nikki Trinh
11	Kelly Lopez
12	Delia Cruz
13	Cassandra Adamiak
13	Faith Komarnicki
14	Brianna Martinez

**Eligibility List
ESP Assistant
Merged (Updated 02-02-26)**

15	Laurie Grant
15	Priscilla Barreca
15	Lauren Morris
16	Sabrina Real
16	Madelyne Rumney
17	Christina Ayers
18	Jennifer Douglas
18	Rosa Parra
18	Susana Asis
18	Halil Erdugan
18	Nancy Baskhroun
19	Mira Prieto
20	Leanne Masterson
20	Ben Yater
21	Carter Hua

**Eligibility List
Transportation Supervisor
Expires 01-23-27**

RANK	NAME
1	Monica De La Cruz
2	Jazmin Chicas
3	Victor Garza
3	Sonia Hall
4	Christine Wright
5	Rosana Guerrero

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: February 19, 2026

The job announcements posted since the last regular meeting of the Personnel Commission are attached as informational items:

Dual Certification:

Health Assistant – Substitute

Instructional Assistant Mild/Moderate and Moderate/Severe

Licensed Vocational Nurse

Maintenance Worker III

Preschool Assistant



Fountain Valley School District

Health Assistant SUBSTITUTE at Fountain Valley Elementary School District

Application Deadline

3/4/2026 3:30 PM Pacific

Date Posted

2/19/2026

Contact

[Danette Madison](#)

7148433228

Number of Openings

5

Salary

Single Rate

\$23.09 (Range 30, Step 1) Per Hour

Length of Work Year

9.6 months/year

Employment Type

Part Time

Job Summary

This position is being posted for substitute Health Assistant.

Requirements / Qualifications**EDUCATION AND EXPERIENCE REQUIREMENTS**

- Job-related experience is required.
- High school diploma or equivalent.

CERTIFICATES

- CPR Certificate is required.
- First Aid Certificate is required

The written test for this position will be held at the District Office, 10055 Slater Ave, Fountain Valley, CA 92708, date to be determined. All applicants meeting the above requirements will be invited to attend. Please watch your email for further directions.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Fountain Valley School District

Instructional Assistant Mild/Moderate and IA Moderate/Severe at Fountain Valley Elementary School District

Application Deadline

6/30/2026 3:00 PM Pacific

Date Posted

2/6/2026

Contact

[Danette Madison](#)

7148433228

Number of Openings

5

Salary

Pay Range

\$21.93 - \$26.66 Per Hour

Add'l Salary Info

\$21.93 - \$26.66 per hour (Range 25, 5 steps) for Instructional Assistant Mild/Moderate

Length of Work Year

9.6 months/year

Employment Type

Part Time

Requirements / Qualifications

Job Descriptions for the two positions can be found on the Fountain Valley School District website, which includes experience and educational requirements.

Candidates that have already passed the No Child Left Behind (NCLB) test will not need to take the test again but must contact Lisa at ocainl@fvsd.us to verify scores before the test.

IA Mild/Moderate hours are 28.75 per week and \$21.93 - \$26.66 per hour (Range 25, 5 steps). Per the CSEA contract hiring may be made up to step 3.

IA Moderate/Severe hours are 28.75 per week and \$23.09 - \$28.06 per hour (Range 30, 5 steps). Per the CSEA contract hiring may be made up to step 3.

Comments and Other Information

All applicants will be invited to attend the No Child Left Behind written test and information about testing will be communicated via email. The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708.

Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. This examination process is being conducted to add to our substitute lists as well as to fill current and future vacancies. Candidates who pass each part of the written test and the oral interview will be considered for hire.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Fountain Valley School District

Licensed Vocational Nurse at Fountain Valley Elementary School District

Application Deadline

3/3/2026 3:30 PM Pacific

Date Posted

2/10/2026

Contact

[Danette Madison](#)

7148433228

Number of Openings

1

Salary

Pay dependent on experience

Add'l Salary Info

\$29.89 - \$36.33 per hour (Range 56, 5 steps) Hiring may be made up to step 3, per the CSEA contract.

Length of Work Year

9.6 months/year, 30.0 hours/week

Employment Type

Part Time

Requirements / Qualifications

- Licensed Vocational Nurse Certificate
- Current CPR Certificate
- Current First Aid Certificate
- California Driver License

The required certificates and license listed above MUST be scanned and attached to your application in order for your application to be complete.

Comments and Other Information

This position has been updated to a 30 hour work week (Health Benefit eligible).

Work schedule: M, T, W, F 8:15 AM - 3:00 PM (1/2 hour unpaid lunch) and TH 8:15 AM - 1:15 PM.

Applications will be screened and qualified applicants' materials will be reviewed in the Training/Experience evaluation. The candidates scoring highest in this evaluation will be invited to the technical interview/performance test - date to be determined.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Fountain Valley School District

Maintenance Worker III at Fountain Valley Elementary School District

Application Deadline

2/25/2026 3:30 PM Pacific

Date Posted

2/5/2026

Contact

[Danette Madison](#)

7148433228

Number of Openings

1

Salary

Pay Range

\$5,500 (Range 62 Step 1) - \$6,689 (Range 62 Step 5) Monthly

Add'l Salary Info

Hiring may be made up to step 3, per CSEA contract.

Length of Work Year

12 months

Employment Type

Full Time

Requirements / Qualifications

Any combination equivalent to: graduation from high school and two years of semi-skilled maintenance and/or construction experience.

Possession of a valid and appropriate California Class C driver license

Comments and Other Information

Applications will be screened for the minimum qualifications, and applicants who meet the minimum qualifications will be invited to test on a date to be determined. Please watch your email for further information.

Links Related To This Job

[Maintenance Worker III, 1 18](#)

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Fountain Valley School District

Preschool Assistant at Fountain Valley Elementary School District

Application Deadline

2/19/2026 3:30 PM Pacific

Date Posted

1/30/2026

Contact

[Danette Madison](#)

7148433228

Number of Openings

1

Salary

Pay Range

\$20.48 (Range 18, Step 1) - \$24.90 (Range 18, Step 5) Per Hour

Add'l Salary Info

Hiring may be made up to step 3, per CSEA contract.

Length of Work Year

9.6 months per year

Employment Type

Part Time

Requirements / Qualifications

The minimum requirements must be met in order to be hired.

Minimum Requirements: Experience working with preschool-aged children. Targeted, job-related education with study in the job-related area with a minimum of 12 college-level semester units in early childhood education or child development, which includes three core courses – Child Growth & Development; School, Family & Community; and Program/Curriculum.

Valid Pediatric First Aid Certificate and CPR certificate

Comments and Other Information

Please attach a copy of the transcripts or report cards showing completion of the required units and a valid Pediatric First Aid and CPR certificate.

Those candidates meeting the minimum qualifications listed above will be invited to the test at a date to be determined and held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley. Please bring a valid ID and allow 1 1/4 hours for the test and instructions. Please watch your email for an invitation to attend.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)